



# MUSIKAL

Kalamunda Senior High School Music Department Support Group

MusiKal General Meeting held 9<sup>th</sup> May 2016 at 6.30pm

## MINUTES

6.35pm meeting declared open

Attendees: Marcus Roberts (MR) President, Michelle Vivian (MV) Vice-President, Alex Stevens (AS) Secretary, Helen Addison (HA), Anny Fah (AF), Vicki Rudd (VR), Anna Bunn (AB), Andrea Doust (AD) and Anthea Johnson (AJ)

Apologies: Rachel Hill (RH)

Acceptance of previous minutes: General business section of AGM minutes accepted. Proposed by MR and seconded by AB.

Correspondence In: nil

Correspondence Out: nil.

### President's Report

- There has been some maintenance work fixing brackets to walls to allow for more efficient storage of guitars and ukuleles. In addition, the music department has received some new keyboards and new guitars to cater for the growing number of music students.
- MusiKal should recruit a Fundraising Co-ordinator to go through fundraising information which the school received from time to time and organise projects throughout the year.
- Grants are a possible source of funds. General discussion of types of grants available: Shire grants, Bendigo Bank, Lotterywest. AB to investigate what options might be available to MusiKal. AF to request donations from local businesses to help with catering or raffle prizes. AS to draft a letter for AF.
- Fundraising targets:
  1. New set of music stands and trolley – expected cost \$1000. MR to investigate cost.
  2. More pennants for the stands
  3. High-value instruments (saxophones, baritone sax, oboe)
- MusiKal bought a saxophone as noted in the last minutes. This has been received by the school and hired out to a student who would not have been able to continue her studies because of the high cost.
- KSHS orchestra started this term

## Treasurer's Report

- Bank statement balance as at 30/4/16 = \$1,473.38. SP is absent so no Treasurer's report has been tabled, however, AS reports funds in account expected to be \$500 after purchase of shirts.

## Business arising from last minutes:

- Ongoing issues generally covered in President's report
- AS to provide the minutes of this meeting in time for the News Review deadline of 13<sup>th</sup> May.

## New business

### Planning for Music Concert 14 June 2016

- Time set at 6.30pm (6pm too early for parents returning from work)
- Students to arrive no later than 5.30pm
- HA has investigated the TryBooking facilities. MusiKal will use TryBooking to presell all 257 tickets. TryBooking charges 30cents per ticket as its fee for managing ticket sales. HA to set us up for this event then let AS know details which can be emailed around to everyone. If this concert sells out quickly, we may have to consider another performance. HA to monitor ticket sales.
- All tickets to be offered at \$5 each (no reduced price for children). Extended family groups are to be encouraged at the Twilight Concert but the seating is so limited at KPAC that we cannot encourage extended family at this event.
- Ideally all junior students should have the opportunity to see the senior students perform, but since the seating is so limited, this will not be possible. MR and MV to consider ways to let junior students listen from the wings.
- Stage crew needed: Bevan Addison, Clinton Dewrance volunteered by partners. Perhaps ask Darryl Blake (Saskia's dad) as he helped last year. AS to email everyone asking for volunteer (preferably dads with music experience).
- AS to email everyone calling for donations of chocolates and wine for raffle prizes. Raffle boxing and set up to be done by AF and another volunteer (perhaps RH)
- Door/Ticket check: HA, AB and one other volunteer (perhaps Suzanne Grahl)
- Possibility of donations of cake or plants from member's workplaces
- Possible combined fundraising with GATE arts students who are fundraising to go to New York in two year's time.
- Communication will be key to organising: notices to go out to families by email, in Facebook pages and by note
- Selling of raffle tickets: HA, VR, AF volunteer
- AS to remind all students to wear performance uniform including formal shoes. This email to go out ASAP to allow time for parents to buy.

### Busy Bee proposed during mid-year school holidays:

- Help with stock take
- Storage room to be organised
- Instrument maintenance (changing guitar strings)
- AS to consult with music directors about possible jobs to be done and draw up a rota for parents on the day.
- Need to propose a date.

Meeting closed 7.35pm

Next meeting: Monday 20<sup>th</sup> June 6.30pm