



Department of EDUCATION

***Please read the attached general information sheet and submit to the school of your choice.*

OFFICE USE ONLY			
Date received:			
Birth certificate sighted:	YES <input type="checkbox"/>	NO <input type="checkbox"/>	
Visa sighted:	YES <input type="checkbox"/>	NO <input type="checkbox"/>	
Family Court Order sighted:	YES <input type="checkbox"/>	NO <input type="checkbox"/>	
Application:	accepted / not accepted		

APPLICATION FOR ENROLMENT (CONFIDENTIAL)

Entry Year:
20_____

This is an application only and does not guarantee enrolment. Once accepted you will be required to complete a full enrolment package.

Child's surname		Given names		Date of birth	Gender (M/F/ Indeterminate/Intersex)
Surname of parent/guardian		Given names			Mr/Mrs/Ms
Residential Address (must be completed)					Postcode
Nearest intersecting street					
Postal Address (if different from residential address)					Postcode
Telephone – Home	Work (if convenient)	Mobile Phone No	Email address		
Are there any Family Court orders regarding the day to day or long term care, welfare and development of the child? If yes, please provide official documentation				Please indicate (✓) YES <input type="checkbox"/> NO <input type="checkbox"/>	
If applicable, year level child currently enrolled in (e.g. Year 7)					
If applicable, name of school at which the child is currently or was last enrolled:					
Are you applying to enrol in a specialist program at this school? Name of program:				Please indicate (✓) YES <input type="checkbox"/> NO <input type="checkbox"/>	
Are there any siblings currently attending this school? Names and year levels:				Please indicate (✓) YES <input type="checkbox"/> NO <input type="checkbox"/>	
** Is your child currently under suspension from a school? If yes, name of school:				Please indicate (✓) YES <input type="checkbox"/> NO <input type="checkbox"/>	
** Has your child ever been excluded from a school? If yes, name of school:				Please indicate (✓) YES <input type="checkbox"/> NO <input type="checkbox"/>	
2. PERMANENT RESIDENT OF AUSTRALIA?				Please indicate (✓) YES <input type="checkbox"/> NO <input type="checkbox"/>	
If child born overseas, please indicate date entered Australia: _____ VISA SUB CLASS No: _____ Please provide documentation (ie. Passport, VEVO statement, proof of Australian Residence)					
3. DISABILITY/MEDICAL CONDITION?					
This information will assist the school principal with considering whether any specific or additional resources are required and available to assist the school with providing the best educational program for your child. Please indicate (✓)					
Physical YES <input type="checkbox"/> NO <input type="checkbox"/>	Intellectual YES <input type="checkbox"/> NO <input type="checkbox"/>	Other YES <input type="checkbox"/> NO <input type="checkbox"/>	Medical Condition YES <input type="checkbox"/> NO <input type="checkbox"/>		
Please outline the nature of the disability/medical condition and provide any relevant documentation (ie. diagnosis, reports etc.):					

APPLICATION FOR ENROLMENT

General Information

A parent or legal guardian applying to enrol a child in Kalamunda Senior High School should complete this form. (Only permanent residents of Australia and those children holding approved visa sub class numbers are eligible to be enrolled in government schools.)

This is an **Application for Enrolment only – submitting this form to Kalamunda Senior High School does not mean that the enrolment has been accepted.** The principal will firstly need to determine if there is classroom accommodation and an appropriate education program for your child at the school, and to fully consider the information provided in Section 3 on the application form.

If your application is accepted, you will be required to complete a full enrolment package and other enrolment procedures at the school. Parents/guardians should ensure that their child's birth certificate, immunisation records, school reports, records from previous school, and any Family Court orders or parenting plans registered with the Family Court, are made available at the time of enrolment.

It is a requirement of the Education Department that any information on suspensions and exclusions must be provided to at the time of applying to enrol a child. This information will help us to provide your child with appropriate support, if required. Children currently under suspension from any government school cannot be enrolled at another government school until the suspension period is over. Children who have previously been suspended or excluded from a government school may be required to enter into a behaviour agreement if enrolment is accepted.

You will be notified by the school Principal if your application has or has not been accepted at the earliest possible opportunity.

If your child has gained enrolment from outside the local-intake area into a specialist program, their siblings will not be guaranteed enrolment in the school.

For a student with a disability who has significant and complex support needs, the principal will negotiate with the parent/responsible person the day on which the student will begin attending if the necessary teaching and learning adjustments are not immediately available at the time of enrolment.

Transport

If you are enrolling from outside the Kalamunda Senior High School intake area, you will need to organise any transport that is required.

Appeals

You may appeal against the school's decision regarding enrolment of your child. Prior to submitting an appeal, it is recommended that you contact the principal or the Manager District Operations at the Education Office ((Ph: 9336 9563) to discuss your grievance informally.

The appeal should be on the appropriate form, and should be directed to:

South Metropolitan Regional Education Office
184 Hampton Road
Beaconsfield WA 6162

OR

PO Box 63
South Fremantle WA 6162

Different appeal provisions exist for students with an intellectual disability. Full details are available from the school or the South Metropolitan Regional Education Office.

Confidentiality

All information provided on this form will be treated confidentially. The Education Department's Information Privacy and Security Policy and Section 242 of the School Education Act 1999 preclude this information from being used for any purpose other than:

- To determine whether your application for enrolment can be accepted.
- To assist the school with addressing any needs for your child if enrolment is accepted; or
- To comply with legal requirements or ministerial directions.



(To be completed for students enrolling in Year 8, 9, 10, 11 or 12 or entering Year 7 mid-year)

To assist Kalamunda Senior High School in determining the best educational outcomes for your child, please complete the following to the best of your knowledge. Information will be treated in the strictest confidence.

Reason for Enrolment application:

- Moved into the area
- Other

Why do you wish your child to attend this school?

Has your child previously been enrolled at Kalamunda SHS?	Yes/No
Did your child have involvement with the School Psychologist at their previous school?	Yes/No
Has your child ever been in Education Support?	Yes/No
Has your child ever qualified for in-school education assistant?	Yes/No
How often was your child away from school last year?	often occasionally not often
How often has your child been away from school this year?	often occasionally not often
Has your child ever participated in an alternative education program? Eg. sport, learning support, academic extension, special education, or behaviour program	Yes/No

Please provide details

Has your child had any involvement with any of the following?

	Yes/No	Contact person
School Attendance Officer	Yes/No	<hr/>
Department of Child Protection	Yes/No	<hr/>
Juvenile Justice Officer (name)	Yes/No	<hr/>
Youth Therapy Service/Youth Link	Yes/No	<hr/>
Child & Adolescent Mental Health Services involved	Yes/No	<hr/>
Other agency	Yes/No	<hr/>

Does your child have any known diagnosis that may affect their learning? eg ADHD Yes/No

Please Explain

Is English the main Language spoken at home? Yes/No

If No, which language is spoken at home?

SCHOOL HISTORY

EDUCATIONAL

Please include a copy of current report from previous school, or last year's school report.

ACHIEVEMENTS: School/state sports teams, School councillors, Awards etc

Has your child ever been suspended or excluded from school?	Yes/No	_____
Has your child been involved in any of the following behaviours?	Please explain	_____
Threatening behaviour:	Yes/No	_____
Verbal abuse (teachers/students):	Yes/No	_____
Disruptive behaviours in class:	Yes/No	_____
Bullying/Harassing students:	Yes/No	_____
Victim of bullying/harassment:	Yes/No	_____
Anger management problems:	Yes/No	_____
Anxiety attacks:	Yes/No	_____
Graffiti:	Yes/No	_____

How have previous schools tried to manage the above behaviours and which do you feel have been the most effective and least effective interventions?

Relocation within the class: _____

Reward programs: _____

In-school suspension: _____

Suspension: _____

Parent contact/involvement: _____

Classroom management strategies _____

(Specify) _____

Other: _____

FAMILY

Who lives at home? _____

Number/place – siblings: _____

Relationship with parents (eg good, tense): _____

Other relevant Information: _____

I declare that the information provided on this form is true

Signed: _____ Date: _____

Parent/Guardian